

Appendix 1

Sample Ground Rules

No.1 Show respect to everyone.

No.2 Give everyone a chance to speak.

No.3 Listen actively and attentively to everyone.

No.4 What is shared in class, stays in class.

No.5 Ask for clarification if you are confused.

No.6 Do not interrupt one another.

No.7 Challenge one another, but do so respectfully.

No.8 Critique ideas, not people.

No.9 Do not offer opinions without supporting evidence.

No.10 Avoid put-downs (even humorous ones).

No.11 Take responsibility for the quality of the discussion.

No.12 Build on one another's comments; work towards shared understanding.

No.13 Always have materials needed for class in front of you.

No.14 Do not monopolise discussions.

No.15 Use I statements: I think, I feel, I believe.

No.16 Don't give examples of your own experience or examples of what has happened to others.

No.17 Everyone has the freedom to change their opinion based on reflective discussion.

No.18 If you are offended by anything said during discussion, acknowledge it immediately.